

Quality Policy Statement

uCheck Limited (“uCheck”) offers online systems to facilitate the processing of vetting and screening checks. The following services are offered; Disclosure and Barring Service, Disclosure Scotland, Identity, DVLA, Adverse Credit and Right to Work Checks.

uCheck is fully committed to delivering its mission statement “to always care about getting it right”. uCheck strive to provide clients with quality products and services that meet client and applicable statutory and regulatory requirements, and the needs and expectations of relevant interested parties.

uCheck has established, implemented, maintains and continually improves an integrated management system, including the processes needed and their interactions, in accordance with the requirements of BS EN ISO/IEC 9001:2015. This is independently audited and certificated by a UKAS accredited certification body.

All employees are committed to achieving and applying the company values:

- ✓ **Care** – We care about the needs and expectations of everyone we work with, prioritising empathy, kindness and respect.
- ✓ **Knowledge** – We aim to be leaders in our field, utilising specialist industry knowledge whilst recognising that there is always more to learn.
- ✓ **Innovation** – We foster a culture of innovation, driving improvement in our technology, people and processes.

uCheck has defined a framework for setting our quality objectives, which are developed in accordance with our mission statement, company values and strategic objectives. These are recorded on a targets and objectives register which includes; measures, target dates and objective owners. These are reviewed and updated as part of the management review process. A copy of this policy and our current targets and objectives are provided to all uCheck employees.

Top Management will:

- Ensure the integration of the quality management system requirements into the organisation’s business processes;
- Ensure that all employees are aware of this quality policy and the requirements of our quality management system;
- Promote the use of the process approach and risk-based thinking;
- Ensure that the resources needed for the quality management system are available;
- Monitor customers’ perceptions of the degree to which their needs and expectations have been fulfilled;
- Ensure internal audits of the quality management systems are conducted at planned intervals to ensure that it achieves its intended results;
- Engage, direct and support employees and subcontractors to contribute to the effectiveness of the quality management system
- Support other relevant managers in demonstrating their leadership as it applies to their areas of responsibility

uCheck will make this policy available to interested parties on its website <https://www.ucheck.co.uk/>

This policy will be reviewed annually, or sooner following experience or because of operational or organisational changes.

Approved by: *George Griffiths*

Date: 22/04/2020

Managing Director