

Information Security Policy Statement

uCheck Limited (“uCheck”) offers online systems to facilitate the processing of vetting and screening checks. The following services are offered; Disclosure and Barring Service, Disclosure Scotland, Identity, DVLA, Adverse Credit and Right to Work Checks.

uCheck is fully committed to delivering its mission statement “to always care about getting it right”. We strive to provide our clients with quality products and services that meet client and applicable statutory and regulatory requirements, and the needs and expectations of relevant interested parties. We are committed to preserving the confidentiality, integrity and availability of all the physical, electronic and information assets throughout the organisation in order to preserve our competitive edge, cash-flow, profitability, legal, regulatory and contractual compliance and commercial image.

uCheck has established, implemented, maintains and continually improves an integrated management system, including the processes needed and their interactions, in accordance with the requirements of BS EN ISO/IEC 27001:2017. This is independently audited and certificated by a UKAS accredited certification body.

Information, and information security requirements will continue to be aligned with uCheck’s goals. The integrated management system is intended to be an enabling mechanism for information sharing, electronic operations, and reducing information-related risks to acceptable levels.

uCheck is committed to continuous, systematic review and continual improvement. As part of the continuous improvement process, uCheck has defined a framework for setting our information security objectives, which are developed in accordance with our mission statement, company values and strategic objectives. These are recorded on a targets and objectives register which includes; measures, target dates and objective owners. These are reviewed and updated as part of the management review process. A copy of this policy and our current targets and objectives are provided to all uCheck employees.

All employees of uCheck relating to full time, part time employees, sub-contractors, consultants and any external parties have been made aware of their responsibilities (which are defined in their job descriptions or contracts) to preserve information security, to report security breaches and to act in accordance with the requirements of the integrated management system. All employees and certain external parties will receive appropriate training and awareness.

uCheck will make this Policy available to interested parties on its website <https://www.ucheck.co.uk/>

This policy will be reviewed annually, or sooner following experience or because of operational or organisational changes.

Approved by: *George Griffiths*

Date: 22/04/2020

Managing Director